



CANADIAN FREESTYLE SKI ASSOCIATION
ASSOCIATION CANADIENNE DE SKI ACROBATIQUE

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Standard Operating Protocols 2009-2010

Program Area: Judges, Technical Delegates

Category: Meal Expenses

Detail:

The following policy for meal expense applies to Judges and Technical Delegates working at the Canadian Freestyle FIS NorAms, Canadian Freestyle Championships, Canadian Junior National Championships, Canadian Series and any other "national" level event as defined by the CFSA:

1. Judges and Technical Delegates shall receive a meal per diem of \$45.00 CAD per day for each day on site during an assigned competition, starting with the first day of their assignment and ending on the final day of their assignment:
 - a. Judges:
 - i. First day of assignment will be the first day of official competition. The last day of assignment will be the last day of official competition.
 - ii. If a "training day" is approved the appropriate governing body (e.g. FIS NorAm Committee or CFSA), Judges will receive a meal per diem of \$45.00 for this training day.
 - b. Technical Delegates:
 - i. First day of assignment will be the day before the first day of official training. The last day of assignment will be the last day of official competition.
 - c. Head Judges:
 - i. First day of assignment will be the day before the first day of official competition. The last day of assignment will be the last day of official competition.
2. Travel Days:
 - a. Judges and Technical Delegates will receive a meal per diem of \$45.00 per travel day if travel is more than 8 hours from home to competition venue.
 - b. For travel less than 8 hours from home to competition venue, Judges and Technical Delegates will receive a meal per diem of \$30.00 per travel day.
3. Meals provided by Organizing Committees will be deducted from the meal per diem based on the following amounts:
 - a. Breakfast - \$10.00; Lunch - \$15.00; Dinner - \$20.00.
 - b. Organizing Committees have the right to decide which meals will be provided to the Judges and Technical Delegates. Organizing Committees will inform the Head Judge and Technical Delegate of which meals will be provided prior to the Head Judge and Technical Delegate's departure from his/her home.
 - c. Judges and Technical Delegates may not submit receipts to the CFSA or the Organizing Committee for reimbursement of provided meals if the Judges and Technical Delegates decide not to consume these meals.
4. Payment:
 - a. Organizing Committees are responsible for payment of meal per diems to the Judges and Technical Delegates.
5. Meals provided by the Organizing Committee:



Patrimoine
canadien Canadian
Heritage



- a. The Organizing Committee may provide meals in lieu of per diem. Any meals provided in lieu of per diem must be nutritionally balanced and include main course, appetizer/snack, and drink.
- b. If lunch is being provided on the day of competition, the Organizing Committee shall provide a warm lunch to the judges and technical delegates.

Any further inquiries, please contact Katherina Kubenk – CFSA Technical Director
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